

**The Friends of St. Thomas of Canterbury, East Clandon  
(F.R.O.S.T.)**

**Report and Accounts for the year ended**

**31 December 2009**

**Registered Charity Number 1096354**

## THE F.R.O.S.T. REPORT 2009

F.R.O.S.T. continues to be an active source of funding for the preservation and enhancement of the church of St. Thomas of Canterbury in East Clandon. Over the seven years since F.R.O.S.T. was established it has contributed over £40,000 towards the costs of keeping this Grade I listed building in a condition that allows it to continue to be a source of pride to the village. Visitors also enjoy the beauty, peace and tranquillity of the church and its surroundings.

During 2009, F.R.O.S.T organised or was involved in a number of fund-raising activities as a result of which (as well as from the continuing generosity of our 'Friends') charitable contributions of over £15,000 were made in 2009 alone.

In February, F.R.O.S.T and Cherry Trees organised a highly successful Race Night in East Horsley Village Hall. This was followed in June by F.R.O.S.T.'s traditional appearance at the East Clandon Village Fete hosted by Neil and Bug Robertson at Home Farm.. At the beginning of November there was another sell out for the Village Quiz Night that saw East Clandon village hall again bursting at the seams.

In addition, the 'FROSTPOT' coin collection has continued to produce valuable contributions and we are, as always, ever grateful to those who have signed Gift Aid forms which have resulted in significant Gift Aid refunds over the course of the year.

Overall however, 2009 was a year that saw F.R.O.S.T. place a greater emphasis on its role of contributing towards the enhancement of the Church, the high spot of which was, without doubt, the installation of a new stained glass window.

Depicting the martyrdom of St Thomas a Becket the window was commissioned from the renowned stained glass artist, Helen Whittaker of York and was installed over the weekend of 7/8 August 2009. Amidst exuberant celebrations which included an evocative evening concert by the Sonas Quartet, a performance by Madeleine and Julian Rye of extracts from T.S. Eliot's *Murder in the Cathedral* and delightful intermission drinks and canapés in the garden of Church Cottage – courtesy of Arthur and Fiona Hunking – there were many admiring comments about the Church's new acquisition.

The window is a powerful and moving depiction of St. Thomas' death, full of brooding menace. The subdued colours echo the events shown and are in sympathy with the colouring of the existing windows so that it sits naturally within the fabric of the Church. It is truly a magnificent work and if you have not seen it, you must. You will not be disappointed. It greatly enhances the beauty of the Church and fills a gap in the iconography of St Thomas. On 4 October 2009 the window was dedicated at a service led by the Right Reverend Christopher Herbert, former Bishop of St Albans.

F.R.O.S.T. was very fortunate to secure many specific donations towards the cost, some substantial, to make this project possible and we are grateful to all our donors. A record of their names is contained within *The Chronicle* which records the history of F.R.O.S.T and its Friends, donors and its contributions to the Church over the years. *The Chronicle* will be on display in the Church in 2010

The Trustees are very grateful to all the villagers and those from further afield who have supported F.R.O.S.T.'s activities over the year and look forward to welcoming even more of you to our events in 2010. Please do not forget that signing up as a Friend provides F.R.O.S.T. with valuable benefits - so for those who have yet to 'fill in the form' - please contact Roger Nickolds (01483 224027) for further details

## ACCOUNTS

The accounts of the charity are prepared on a receipts and payments basis and are presented in the form of a functional analysis and cover the period from 1 January 2009 to 31 December 2009.

<b>RECEIPTS</b>	<b>This Year (£) 31 December 2009</b>	<b>Last Year (£) 31 December 2008</b>
<b>Donations, Legacies and other similar receipts</b>		
Membership donations	1,185	1,250
Other donations	1,140	4,200
Gift Aid refunds	2,120	2,483
<b>Operating Activities to further the charity's objectives</b>	0	0
<b>Operating activities to generate funds</b>		
Merchandise sales	23	0
Fund Raising Events (inc. FROSTPots)	4,634	10,001
<b>Investment Income</b>		
Bank interest received	<u>1,350</u>	<u>3,044</u>
	<b>Sub Total</b>	<b>20,978</b>
<b>Other Receipts</b>	<u>nil</u>	<u>nil</u>
	<b><u>TOTAL RECEIPTS</u></b>	<b><u>20,978</u></b>
<b>PAYMENTS</b>		
<b>Payments for generating funds</b>		
Fund Raising Events	4,196	5,219
<b>Charitable Payments</b>	<b>15,028</b>	<b>5,940</b>
<b>Other Payments</b>		
Administration	<u>201</u>	<u>108</u>
	<b>Sub Total</b>	<b>108</b>
	<b><u>TOTAL PAYMENTS</u></b>	<b><u>11,267</u></b>
	<b>Receipts net of Payments</b>	<b>9,711</b>
	<b>Cash Funds last year end</b>	<b><u>50,916</u></b>
	<b>Cash Funds this year end</b>	<b><u>60,527</u></b>

## ASSETS AND LIABILITIES

Cash Funds	31 December 2009	31 December 2008
Royal Bank of Scotland Current Account	1	1
Royal Bank of Scotland Deposit Account	3,080	32,891
CAF Bank Ltd CAFGold Account	1,186	1,635
Birmingham Midshires Fixed Deposit	<u>47,287</u>	<u>26,000</u>
	<b><u>51,554</u></b>	<b><u>60,527</u></b>

### Assets Retained for the charity's own use

These assets represent items bought but not yet disposed of, valued at cost

	31 December 2009	31 December 2008
China Mugs @ £4.00each	(66) £264	(84) £336
Note Pads @ £2.76 each	(67) £185	(86) £237
Framed pictures @£20 each	(2) £40	(2) £40
Tea Towels @ £2.17 each	(167) <u>£362</u>	(200) <u>£434</u>
Total	£851	£1,047
Display Board	£80	£80
Display Banner	nil	nil
Pull Up Displays	<u>£1,030</u>	<u>£1,030</u>
Total	<u>£1,110</u>	<u>£1,110</u>

Various gifts, toys, collecting tins, catering equipment and supplies etc - no material value

The stocks of merchandise are reduced mainly because they are used as gifts and prizes at fund raising events.

### Reserves Policies

On 25 March 2003 the trustees of F.R.O.S.T. approved a set of financial regulations for the charity which, inter alia, laid out that a maximum of £500 should be held in the current account, with any funds over this amount being placed on deposit or otherwise invested in compliance with the provisions of the Declaration of Trust dated 6 January 2003 governing F.R.O.S.T.

### Grant Making Policy

The charity made grants of £15,028 in the year under review. The grant making policy of the charity is laid out in paragraph 3.6 of the Declaration of Trust and, in summary, gives the charity the power to make grants or gifts to the East Clandon Parochial Church Council (ECPC) or the body responsible for the church of St. Thomas of Canterbury, East Clandon.

### Investments Selection Policy

The charity made no investments other than placing cash on deposit in the year under review. The investment powers of the charity are laid out in paragraphs 3.7 and 3.8 of the Declaration of Trust.

### **Relationship with related parties**

Arising from the objects of the charity, the ECPCC has the right to appoint a trustee to the charity. The charity also co-operates with other local charities (e.g. The Cobbe Collection Trust (Reg. Charity No.1061338), and Cherry Trees (Reg. Charity No. 800222)).

### **STATUTORY INFORMATION**

#### **Governing Document**

F.R.O.S.T. is governed by a Declaration of Trust dated 6 January 2003.

#### **Objects of the charity**

The objects of the charity are the care, restoration, repair, improvement and enhancement of the Parish Church of St. Thomas of Canterbury, East Clandon in the diocese of Guildford and of the monuments, fittings, fixtures, bells, stained glass, furniture, contents, equipment, ornaments and chattels within and without it, and of the churchyard and any burial ground belonging to it now or in the future.

#### **Principal Addresses of the charity**

The **Chairman** of the charity is

Mr John Roney  
Meadow Cottage  
School Lane  
East Clandon  
Guildford  
Surrey GU4 7RS

The **Treasurer** of the charity is

Mr Roger Erik Nickolds  
The Old Post House  
Ripley Road  
East Clandon  
Guildford  
Surrey GU4 7SE

#### **Professional Advisers**

**Bankers** to the charity are

The Royal Bank of Scotland plc  
1 North Street  
Guildford  
Surrey GU1 4AF

CAF Bank Ltd  
25 Kings Hill Avenue  
West Malling  
Kent ME19 4JQ

**Solicitors** to the charity are

Thring Townsend Lee & Pembertons  
142 Buckingham Palace Road  
London SW1W 9TR

The **Independent Examiner** of the charity is

Mr Keith J Grange  
Hollyhocks  
The Street  
East Clandon  
Surrey GU4 7RY

## **TRUSTEES OF THE CHARITY**

A second Supplemental Deed was approved by Resolution passed on 9th January 2009 which amended clause 4.5 of the Declaration of Trust dated 6 January 2003 to the effect that a majority of the Trustees were permitted to re-appoint a Trustee on the expiry of two consecutive terms of office for a further period of between one and three years. The Deed was then executed and dated 20th January 2009.

Subsequently, a Resolution was passed reappointing John Howard Barham Roney as a Trustee for a term commencing on 20 January 2009 and ending on 5 January 2011.

On 6 January 2009 Louise (Bug) Robertson was re-appointed as a Trustee for a further term of three years to 5 January 2012.

On 1 August 2009 Bruce Tindale was appointed a Trustee for a period of three years to 31 July 2012.

On 1 October 2009 Lorraine Fenton was appointed a Trustee for a period of three years to 30 September 2012.

On 11 October 2009 Dermot (Skip) McMullan was re-appointed as a Trustee for a further term of three years to 10 October 2012.

Of the trustees

- one shall, if he consents, be the incumbent of the benefice of St. Thomas of Canterbury, East Clandon or if he does not consent or if the benefice is vacant, a person who is a church warden
- one other shall be a member of the ECPCC and nominated by it to act as a trustee of F.R.O.S.T.

Apart from the initial trustees, whose office periods are shown below, all other trustees are appointed for initial terms of three years by resolution of the trustees, except for the incumbent of the benefice of St. Thomas of Canterbury, East Clandon who shall be a trustee for as long as he remains the incumbent, and the ECPCC representative who shall remain as a trustee for as long as he remains a member of the ECPCC and nominated by it to be a trustee of F.R.O.S.T.

## Trustees

The trustees of F.R.O.S.T. during the year ended 31 December 2009 were:

<b>Name of Trustee</b>	<b>Office Held</b>	<b>Date Appointed/Left</b>	<b>Period of office</b>	<b>Appointing Body</b>
Hazel Corstin	Initial Trustee	6 January 2003. Reappointed 6 January 2008	3 years	Declaration of Trust
James Culmer	Initial Trustee and Secretary	6 January 2003	Until no longer the nominated trustee of ECPCC	East Clandon Parochial Church Council
Lorraine Fenton	Trustee	1 October 2009	3 years	By Resolution
Dermot (Skip) McMullan	Trustee	11 October 2006. Reappointed 11 October 2009	3 years	By Resolution
Roger Nickolds	Initial Trustee and Treasurer	6 January 2003. Reappointed 6 January 2007	3 years	Declaration of Trust Reappointed by Resolution
Louise (Bug) Robertson	Trustee	6 January 2006. Reappointed 6 January 2009	3 years.	By Resolution
John Roney	Initial Trustee and Chairman	6 January 2003. Reappointed 6 January 2006 and again on 20 January 2009	Until 5th January 2011.	Declaration of Trust Reappointed by Resolution
Rev. Barry Preece	Trustee	3 November 2003	Until no longer the incumbent	Incumbent of the Parish of St. Thomas of Canterbury, East Clandon
Bruce Tindale	Trustee	1 August 2009	3 years	By Resolution

None of the trustees received any remuneration. Expenses incurred on behalf of the charity by trustees have been reimbursed. The charity does not have any 'custodian trustees'.

**SIGNATURE AND DECLARATION**

We declare, in our capacity as trustees of The Friends of St. Thomas of Canterbury, East Clandon, (F.R.O.S.T.), Registered Charity Number 1096354, that the trustees:

- have approved the report and accounts above; and
- have authorised us to sign it on their behalf

Signature: .....

Full Name: John Roney

Position (e.g. Secretary, Chair etc) Chairman.....

Date: 24 February 2010.....

Signature:.... ..

Full Name: Roger Nickolds

Position (e.g. Secretary, Chair etc) Treasurer.....

Date: 24 February 2010.....